

**Minutes of Management Group meeting
Thursday 8 July 2010**

Present	Adam Wilkinson Kim Harper Don McLure Andy Thomas Sean Frayne Hazel Simpson Steve Battlemuch Bob Kendal Derek Ward Hazel Lymbery	Derby City Council Community Action Derby Derby City Council Derby Community Safety Partnership Derbyshire Fire and Rescue Service Family Action Derby Government Office for the East Midlands Jobcentre Plus NHS Derby City Derby City Partnership
In attendance	Jacky Chan Gavin Thompson Lisa Stevenson Clare Labram	Derby City Council Derby City Council Derby City Partnership Derby City Partnership

Item	Issue	Action
1	Introductions, apologies and declarations of interest	
	Apologies were received from Helen Osler, Richard Williams, Rita Silvester and Hugh Hastie. There were no declarations of interest.	
2	Minutes of the last meeting on 1 April and matters arising	
	These were agreed as a true and accurate record. It was identified that Total Place is now being called 'Place Based Budgeting'. Hazel and Gavin are currently working on a strategic framework that links the SCS outcomes into a place based budgeting approach. LAA - Steve informed the group that the LAA is likely to be completed in March and then suspected to be the end. Adam suggested that the budgets have been cut. Steve highlighted that a reward figure based on what the achievement was would be cut by 50%. CAA - Hazel highlighted that although we are no longer having the CAA, we would still like to continue to focus on some of those areas identified as these are what the city needs to improve on.	
3	Sustainable Community Strategy Update	
	Clare Labram highlighted that the consultation period for the SCS began on 28 June and will run until 30 July. The estimated costs of the consultation is likely to be around £40k which is within the budget due to not using billboards and buses as these are already booked which was disappointing. Clare emphasised how important it was for partners to engage in the consultation as much as possible with their staff and public they serve and thanked those who were already involved.	

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	<p>Consultation with partners is also taking place with the Cities and City sub-group meetings during July.</p> <p>Members of Management Group were asked to attend a follow up to the leadership away day on 6 September to consider the results of the consultation and the State of the City Report evidence base. Once the vision has been agreed, the partnership will need to develop outcomes and indicators and then consider how the structure of Derby City Partnership can be altered to deliver the vision. A full proposal will be presented at the next meeting.</p>	
4	NI 4 Effectiveness and Engagement Project	
	<p>East Midlands RIEP are leading a project to look at community empowerment and engagement. The initial intention was to focus around the LAA indicator NI 4 - percentage of people who feel they can influence decisions in their locality. However, the project is now broader than this as it links to the Empowering Authority Model and to the coalition government's Big Society Paper with its focus on developing social capital and capacity.</p> <p>Twelve days of Local Improvement Advisor time has been allocated to give support to DCP in looking at our approach to engagement.</p> <p>An initial steering group has met to create a diagnostic tool and it was agreed would be to focus on developing an evidence base for engagement using a Total Place approach. Results of the work will include:</p> <ul style="list-style-type: none"> • Clear evidence of costs of engagement across DCP partners • Identified areas of opportunity for efficiencies and improved joint working • Identification of duplication and overlap • Overview on outcomes of engagement – where the results of engagement have changed / influenced service delivery • Log practical examples of good practice • Recommendations to move forward and improve on NI4 <p>The project is initially starting by focusing on engagement activity of Derby City Council, NHS Derby City, Derbyshire Constabulary, Derby Homes and activity funded through these partners. The project wants to identify a member of Board or Management Group as a champion for this work.</p> <p>At some point, a wider discussion will need to take place on how this can link to a wider approach to efficiencies that could underpin the Total Place Work.</p> <p>Bob Kendall suggested that unemployed people should be added to this as some useful feedback could be received. Clare offered to pass this information onto the consultants who are completing the work.</p> <p>Andy Thomas thought that there are some good pockets of engagement but different terms, processes and framework are used. It is important that local people understand how they can influence their neighbourhood and that there should be one place to go for this.</p> <p>Sean Frayne asked whether the Fire Service can be brought into this project. Clare</p>	<p style="text-align: right;">CL/BK</p> <p style="text-align: right;">CL</p>

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	<p>to let the consultants know the Fire Service has expressed an interest in this work. Adam proposed that this work start with the named organisations and develops from there. Clare informed the group that there is a ring fenced pot of money to look at this work.</p> <p>Andy Hough suggested that this is quite a timely job for the Police as they will look at what is currently being used and how to make this better.</p> <p>Steve highlighted that everything before has been tagged to a national indicator but there will not be any targets next year. It is up to the partnership to develop projects.</p> <p>Don suggested that there could have been a shift in emphasis around consultation from the new Government. Kim highlighted that the Government are backing Compact at a national level but a varied message is still being received. Derek highlighted that the NHS are being asked to consult more strongly but at specific areas. Gavin highlighted that there is an emphasis away from N1 4 and consultation and building on Big Society and big involvement.</p> <p>Hazel highlighted that we do not know what the LSP will be next year but that the move is away from external accountability and towards accountability to residents.</p> <p>More information will be available at the next Management Group Meeting.</p>	
5	Financial Inclusion Policy	
	<p>Jacky Chan attended the meeting to give an update on the Financial Inclusion Policy that is being developed. Financial inclusion can be broken down into four main strands:</p> <ul style="list-style-type: none"> • Financial capability • Access to basic financial services • Access to affordable credit • Access to free debt advice <p>The aim of the policy is to create a holistic approach to financial inclusions that will:</p> <ul style="list-style-type: none"> • provide a focal point for financial inclusion activities to ensure a clear, coherent and consistent vision. • provide a framework for Derby City Partnership and key partners to co-ordinate all work on economic support, learning and advice. • increase commitment to promoting financial inclusion by Derby City Partnership and key partners. • support funding bids for financial inclusion initiatives. <p>The position of the financial inclusion agenda will be reflected in the new Sustainable Community Strategy.</p> <p>Don commented that this was a good document and some of the information that is available should be revisited and there is scope to build on the policy. The Fair Debt promise could also be included as this has been around for 10-15 years in Derby.</p> <p>Derek highlighted that the evidence contained in the document is very strong. This</p>	

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	<p>document needs to be taken forward as quickly as possible to get an idea of what we are likely to keep hold of.</p> <p>Steve was aware of credit unions also had collapsed and broken down last year and there was an attempt at a Derbyshire wide credit union but this was not possible. However, areas have made their own credit unions. There are lessons to be learnt from existing credit unions.</p> <p>Hazel Simpson highlighted that Derby West Indian Credit Union have been going strong for a long time and have applied to expand. If they are successful, a lot will change.</p> <p>The next step is to go out to other organisation who have issues at a local or delivery level.</p> <p>It was highlighted that there is nowhere currently for the policy to sit within the partnership structure as there are lots of cross cutting themes. After the SCS themes are identified there will hopefully be a place for the document to sit.</p>	
6	Implication of Budget reduction	
	<p>Don McLure gave an update on the budget position for Derby City Council.</p> <p>About a month ago, a £5 million reduction was announced which equals to £2 million revenue and £3 million capital. Most of the revenue is being taken from the Area Based Grant and £1.2 million of capital from the transport plan.</p> <p>£1.3 million has already been reduced from the Single Programme money.</p> <p>From the budget reductions, we need to get into a balanced position. A report is being taken to Cabinet on 27 July with a special Council Meeting being held on 28 July to look at the actions as quickly as possible.</p> <p>The impact on the budget announcements means that there will be a 30% budget reduction over the next 4 years. This will also take us up to the end of the Comprehensive Spending review which also lasts four years. The 30% will lead to £26 million over the next four years with a £6 million reduction in 2011/12.</p> <p>Don highlighted that the conservative administration want to make the difficult decisions early. The difficulties are recognised but we need to rise to the challenge.</p> <p>Don highlighted that there will be a £230million reduction around Schools as all programmes are being cut apart from 3 schools and this is equal to £60 million of investment. However, as of yet this is not locked down. A business case is being put forward to demonstrate best value for money. An appeal is in the process for Leesbrook to try and get investment for the School.</p> <p>Derek highlighted budget reductions for NHS Derby City. There will be a 51% reduction in management costs over the next 3 years. Between 60 - 85% of funding will be allocated to the GP consortium which will buy services for the public. Public health is seen as an important area and has a ring fenced budget. There has been a real increase in the NHS budget. A NHS paper will be published on Monday containing more information.</p> <p>Sean Frayne highlighted that Derbyshire Fire and Rescue service's budget is being reduced by £6 million over 3 years which doesn't seem a considerable</p>	

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	<p>amount but it is compared to the total budget. A programme will be developed based on affective working to tackle the reductions. Sean highlighted that they are going forward with the initiatives early but the budget for this year is safe. The real impact will take place in 2012.</p> <p>Andy Hough highlighted that the Police will have 30% budget reduction will equal £48million over the next three years. As police officers can't be made redundant, the budget reduction is likely to be achieved through natural retirement. Around 70 officers would retire if the pension was changed.</p> <p>Kim highlighted that Community Action are having a 45% reduction in income over the next year. This is very concerning to the organisation and they are currently having a major restructure. The reductions have been recognised early and actions are being taken straight away.</p> <p>Bob Kendall informed that group of a 30% reduction for Jobcentre Plus over the next three years. The programme budgets are held centrally and not locally. Most of these are being cancelled in March and being replaced by work plan. The numbers of sites are likely to be reduced by one within the city. However, there is no immediate push for this.</p> <p>Steve Battlemuch highlighted that there will be a reduction between 25-30% across the board. The Comprehensive Spending Review is taking place in October but decisions are being looked at over the next few weeks. From September, Government Office in London is immediately being abolished. The rest of Government Office is being reviewed and a decision is expected in the next few weeks.</p>	
7	Funding News	
	<p>The report was noted for information.</p> <p>Hazel highlighted an additional item to this report which was the Drinkaware Grant Scheme which aims to change the UK's drinking culture for the better. It was agreed to send this information electronically to the group.</p>	HL
8	Directors Report	
	<p>ESF - Hazel highlighted the launch of the ESF Co-Financing 2011- 13 on Friday 9 July. Derby is one of four local authorities within the consortium operating co-financing tenders for ESF Co-financing 2011-2013. Derby's funding is to deliver a programme of support to increase the skills of individuals and groups furthest from the labour market to enable them to move towards work readiness, enable them to access mainstream support to help them get back into work and ultimately give them better access to employment opportunities. The programme will concentrate on worklessness and disadvantaged communities and the deadline for application is 10 September. £141,522 of ESF will be targeted to support these activities. The decision for Derby's programme worth £141, 522 was endorsed by Elected Members.</p> <p>If you need help and advice DCP are running a ESF Workshop on Tuesday 27 July 2010 between 1pm - 4pm at the Ilkeston Arena, further details will be available shortly.</p>	

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	<p>Big Lottery Community Update - Hazel highlighted the Big Lottery Community Funding which will target a disadvantaged and overlooked community in Derby. The funding on offer from 2011 is between one million to 1.5 million pounds over a ten year period. Further information will be available at the next meeting.</p>	<p>HL</p>
	<p>Any other Business</p>	
	<p>Steve highlighted that GOEM are holding an event on Monday from 10am - 12.30 to look at shared services and shared management. There will be an opportunity for questions and discussions.</p> <p>The New Deal for Communities' project was highlighted which continues until March 2011. Discussions are taking place on what can happen and how it can be tidied up as this is coming to an end after 10 years. Adam highlighted that he has agreed to transfer assets to Council to save this in the interim. There is both revenue and capital funding left but the biggest problem is the time constraint. Hazel and Don to meet to see whether the loss of single programme can benefit from this funding. The CLG and Derby are meeting to discuss what can be looked at. Any comments or ideas should be given to Don.</p>	<p>HL/DM</p>
	<p>Date and time of next meeting</p>	
	<p>Thursday 19 August 2010, 3.30pm - 5.30pm, Meeting room 1</p>	