

## Derby City Partnership

### Minutes of Healthy City Executive Wednesday 11 February 2009

<b>Present</b>	Shelia Downey Mark Menzies Councillor Ruth Skelton Kath Caldwell Maura Teager Mike Sandys Andrew Wakeman Suzanne LeBlond	Derby City Council Derby City Council Derby City Council Derby Council for Voluntary Service Derby Hospitals NHS Foundation Trust Derby City Primary Care Trust Derby City Primary Care Trust University of Derby
<b>Advisor</b>	Sue Jacklin	Derby City Partnership
<b>In attendance</b>	Sonia Rafferty Anna Hutchinson	Item 5 only Derby City Partnership - minutes

Item	Issue	Action
<b>1</b>	<b>Introductions, apologies and declarations of interest</b>	
	Apologies were received from Mike Shewin, Jonathan Ryecroft, Alison Hogg and Andy Thomas.	
<b>2</b>	<b>Change to Chair and Strategic Lead arrangements</b>	
	The DCP Board has agreed that Andy will now be the Chair of the Healthy City Executive with the Strategic Lead becoming Mike. Prem will continue to be the PCT representative on Management Group and DCP Board.	
<b>3</b>	<b>Minutes of the last meeting and matters arising</b>	
	<p>The minutes from the last meeting held on 12 November 2008 were confirmed as a true and accurate record.</p> <p><b>Page 3 – Derby City Obesity Strategy</b></p> <ul style="list-style-type: none"> <li>- Andy has sent the PCT catering guidelines to Paul Robinson.</li> </ul> <p><b>Page 6 – Minutes of the last meeting</b></p> <ul style="list-style-type: none"> <li>- The PCT have now identified representatives on all neighbourhood forums.</li> </ul> <p><b>Page 6 – Any other business</b></p> <ul style="list-style-type: none"> <li>- Sue has received one additional pledge from Mark for the Be Inspiring Campaign but has had no others so far. Although a lot of engagement is happening through Julie Acred at the Hospital it was acknowledged that there is more other partners could do. This will be considered as an agenda item at the next meeting.</li> </ul>	<b>Sue/Andy</b>
<b>4</b>	<b>Late items introduced by the Chair</b>	
	There were no late items.	

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<b>5</b>	<b>Presentation on Family Justice Centre</b>	
	<p>Sonia gave a presentation on the Family Justice Centre that is being created for Derby which will bring together key agencies in the city centre. The Family Justice Centre will be coordinated by Derby Community Safety Partnership and will provide sessional support for victims; to take out injunctions, provide basic health care services, re-house families, support through the legal system and liaise with schools. An accredited advocacy team of four is already in place and they will support victims through the legal system. Work will begin on the Centre in February it is hoped that the Centre will be completed and running in Spring with the official launch in June 2009. The Centre will have 9.00am to 5.00pm opening hours but it is likely that practitioner's hours will extend beyond these times. Focus groups and a strategic group already exist and have been looking at enhancing the current service model in place. If anyone could see any gaps in the group's membership then they should contact Sonia to discuss this.</p> <p>Sonia confirmed that men, women and young adults could use the Centre. The geographical boundaries of the Centre were queried and Sonia explained that no-one will be turned away from using the service and if someone comes to the Centre from another area then a risk assessment will be carried out and their local authority informed and worked with. Mike asked if any steps were being taken to make the St Peter's House entrance more positive. Steps have been initiated to work with the building management but as it is a multi-use building it will always be difficult to control. Sheila queried procedures in place for those with learning difficulties and Sonia agreed to discuss this area further to make further links.</p> <p>Sonia concluded by stating that the delivery plan has four thematic strands which are tied in with local indicators. The first year will involve a lot of development and will fill any gaps that exist by improved cross cutting work.</p>	<b>Sheila/Sonia</b>
<b>6</b>	<b>Strategic Priority Discussion – Personalisation of Care</b>	
	<p>Sheila led the discussion on the personalisation in Adult Social Care. She explained that within social care there is a new focus on assessing people's needs and for the person to be in control and have a wider range of choices available to them. For a person to determine their own care they will have control of their own budget so that in the future they will know how much their care costs. However there will be limits and parameters in place so the money is spent in the right direction. Sheila explained that the origin of personalisation is from a national agenda and a cross government agreement. Mike asked what boundaries are in place for choices and where professional advice fits in. Sheila explained that pilots have taken place and these will highlight any further development needed. Maura asked when the pilot ends and Sheila informed that they wouldn't be ending but will be rolled out across the local authorities. This began in January 2009 and authorities will have three years to get to the position where everyone is in control of their own personal budget. It was queried whether hospitalisation would be effected and if this would delay discharges or opportunity for the budget. Sheila confirmed that a hospital package is in place which lasts from four to six weeks and gives time for a person's personal budget to be examined and processed.</p> <p>Sheila continued by explaining the broker role. Individuals are helped to look at</p>	

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	<p>how a difference will be made to them by their budget and are given support in the planning. It is hoped that various methods will be used to tackle issues such as those who fall out of the service and it will involve imaginative work being carried out across the Council and NHS. Safeguarding procedures will be in place and an auditing process to ensure accountability. Sheila explained the various benefits and challenges of the Personalisation agenda and described the composition of the Board.</p> <p>Andy felt that this was a thought provoking area and would like it to be discussed in a future meeting to look at the progress of the system.</p>	<p><b>Andy/Sue</b></p>
<b>7</b>	<b>Update on PCT 5 year plan, LOP and Staying Healthy Initiatives</b>	
	<p>Mike reminded the Executive of previous meetings where the World Class Commissioning process was discussed. As part of the assurance process a five year strategic plan has had to be composed which identifies priorities for the next five years. Out of the 10 priorities the following relate to public health:</p> <ul style="list-style-type: none"> <li>• Achieving 15,000 fewer smokers in Derby</li> <li>• Reversing the rising tide of obesity</li> <li>• Reducing Alcohol Consumption and related harm</li> <li>• Implementing a comprehensive programme to assess reduce and manage CVD risk</li> <li>• Reducing cancer mortality through better symptom recognition and earlier diagnosis</li> </ul> <p>The strategic plan recognises partner's contributions such as the Health Improvement Forum which feed into the Healthy City Executive. The Health Improvement Forum will now have the responsibility for monitoring some of the priorities within the 5 year plan. Andy added that the issues are clearly relevant to the Executive and span the partnership.</p>	
<b>8</b>	<b>Monitoring and reporting</b>	
<b>a</b>	<b>Quarterly DCP Co-ordinator report</b>	
	<p>Sue presented her report and highlighted the Board Away Day challenges and the ones for Healthy City and it was felt that work is underway on most of these challenges.</p> <p>DCP Week will have the theme of "Inspiring Derby" and runs from Monday 22 to Sunday 28 June 2009. Sue asked that if anyone has any ideas for events they should contact her or Jas Clarke in the DCP Centre.</p> <p>The status of the LPSA 2 was given and 10 out of the 12 targets have confirmed performance figures meaning that reward funding will potentially be £1.65 million capital and £400,000 revenue. Bids for the funding are being accepted with the deadline of 27 February and for more information or for a bid form Alison Eldam can be contacted. Sue added that the bids need to be specifically linked to LAA achievement and it was confirmed that three proposals relevant to Healthy City will be submitted.</p> <p>Sue informed all that a Business Breakfast "Creating a healthy workplace" is being held on 26 February at the University of Derby and that anyone interested</p>	

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	<p>should make a booking through the DCP Centre.</p> <p><b>Comprehensive Area Assessment</b></p> <p>Sue summarised the report which explained that Derby, as part of the performance framework in the Local Area Agreement, will be subject to a Comprehensive Area Assessment (CAA) in April 2009. Although it is not compulsory, carrying out a self assessment encourages self evaluation and provides a baseline for inspectorates and the DCP Management Group has agreed that Derby should undertake this. The DCP Centre and Co-ordinators will work closely with Chairs and Strategic Leads to prepare the information required for the self assessment using reference documents such as the Sustainable Community Strategy and the Local Development Framework. The self assessment will need to be completed by early April 2009 and will be signed off by Management Group and Council Cabinet.</p> <p>Sheila informed the Executive that a self assessment is taking place in Social Care and although the deadline is after the CAA she is happy to share any of the preparations already made that cut across. Sheila will liaise with Sue about this.</p> <p><b>The executive noted the purpose of the self assessment as part of the CAA framework and agreed to support the Chairs and Strategic Leads by providing any information required.</b></p>	<p>Sheila/Sue</p> <p>All</p>
<b>b</b>	<b>Quarter 3 Performance monitoring</b>	
	<p>The performance summary for quarter three was examined by the Executive and it was noted that this has already been examined by the Health Improvement Group. NI 135 was highlighted and it was explained that although this has missed its quarterly target it is still forecast as green and Sheila explained that she has now produced the annual report.</p>	
<b>c</b>	<b>Sub group reports</b>	
	<p>Mike explained that the Health Improvement Forum have agreed the Strategic Plan. Improving Services have not yet held a meeting but the intention is for this to be a small executive group which will meet monthly with a bigger meeting held periodically.</p>	
<b>9</b>	<b>Arrangement on strategic priority discussion for next meeting</b>	
	<p>It was agreed that the next meeting will have a strategic discussion on the Joint Needs Assessment. Andy added that it will not be appropriate to look at informing the content of the current assessment but all information can be used to discuss and form ideas for the future assessment in 2010. It was also agreed that the meeting in September 2009 should feature a strategic discussion on Alcohol.</p>	<p>Sue/Andy</p>
<b>10</b>	<b>Report to DCP Board</b>	
	<p>Sue asked for achievements to report to the Board and was given the following:</p> <ul style="list-style-type: none"> <li>• Healthy Workplace Business Breakfast</li> <li>• Highlighting the five year Strategic Plan and its ownership by the Health Improvement Forum</li> </ul>	

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	<ul style="list-style-type: none"> <li data-bbox="300 327 1238 392">• The local Dementia Strategy Day which was held at the Midland Hotel and had a wide representation of users and carer's present</li> </ul>	
11	<b>Any other business</b>	
	The next elderly focus group will be held on 26 February at the Queen's Leisure Centre and will highlight keeping the brain active through learning.	

<p><b>Next Meeting:        Wednesday 13 May 2009 15:00-17:00 Derby City Partnership Meeting Room 1, 7<sup>th</sup> Floor St Peter's House, Gower Street</b></p>
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