



**Meeting of Stronger, Safer, Cleaner Communities Executive Board**

**Friday 12 February 2010, 9.30am – 12.30pm**  
**Meeting Rooms 1 & 2, 3<sup>rd</sup> Floor, St. Peter's House**

<b>Present:</b>	Name Adam Wilkinson (Chair) Kam Basi Gary Cathcart Phil Davies Jonathan Driffill Andrew Flack Alan Goodwin Kim Harper Hilary Jones Karen Lloyd Paul Robinson Prem Singh Sharon Squires Denise White	Organisation Derby City Council Derbyshire Fire and Rescue Service Derbyshire Police Derby Homes Friendship, Care and Housing (FCH) Derby City Council Derbyshire Police Community Action Derby City Council Nottingham Prison Derby City Council NHS Derby City Derby Community Safety Partnership Derbyshire Probation Trust
<b>Advisors:</b>	Nick Daines Laura Follows (part) Pop Gill Richard Martin Sonia Rafferty	Derby Community Safety Partnership Derby Community safety Partnership Derby Community Safety Partnership Derby Community Safety Partnership Derby Community Safety Partnership Derby Community Safety Partnership Derby Community Safety Partnership, Minute Taker
<b>In Attendance:</b>	Trudy Taylor	

Item	Issue	Action
1	<b>Introductions and Apologies</b> Adam Wilkinson welcomed everyone to the meeting and introductions took place. Apologies had been received from: <ul style="list-style-type: none"> <li>• Jonathan Guest – Derby City Council</li> <li>• Kerry Hodges – Derby Community safety partner</li> <li>• Andy Hough – Derbyshire Police</li> <li>• Suanne Lim – Derby Community Safety Partnership</li> <li>• Hazel Lymbery – Derby City Partnership</li> <li>• John Turner – GOEM.</li> </ul>	
2	<b>Late items to be introduced by the Chair</b> None.	
3	<b>Declarations of interest</b> None.	
4	<b>Confirmation of the minutes of the meeting held on Friday 13</b>	

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	<p><b>November 2009</b> The minutes of the meeting held on Friday 13 November 2009 were accepted as a true record of that meeting.</p>	
5	<p><b>Matters arising from the minutes of the meeting held on Friday 13 November 2009</b> Matters arising included: <b>Item 6:</b> Review of Gangs Strategy/agenda – Sharon Squires confirmed a review of the Strategy and Team has been completed. A report has been prepared with proposals to go to the next Gangs Strategy Group meeting in March. <b>Item 6:</b> Links between Prison and Gangs – Sharon Squires confirmed that discussions have taken place with Nottingham Prison reps and work is ongoing. <b>Item 10:</b> Public Confidence agenda – Sharon has discussed with Hazel Lymbery. <b>Item 14:</b> Family Justice Centre (FJC) Business Case – Sonia Rafferty has completed the Business Case which will be taken to the FJC Management Board for discussion. Sonia confirmed it has been aligned with budgets. <b>Item 16:</b> Five Cities working together – discussion has taken place and work is ongoing.</p>	
6	<p><b>SSCC LAA Performance Review Presentation</b> Laura Follows, Research and Performance Officer, joined the meeting for this item. Laura presented current performance and expected end trajectory of the LAA Indicators to the meeting. Heads of Service outlined actions plans for areas of underperformance. Key issues discussed included: <b>Stronger Indicators</b> <b>LAA 16, 17 and 18</b> – all forecast red for end of LAA (2011)</p> <ul style="list-style-type: none"> <li>• Using follow up workshops around Place Survey and aligning work through Heather Greenan – Pop is working with Heather and a report will go to Cabinet</li> <li>• Using Derby Homes and Housing Association surveys for further information re: sense of belonging</li> <li>• Links between low confidence areas and social housing</li> <li>• Looking at FCH Status Survey for sense of wellbeing outcomes</li> <li>• Reliable sources of information/evidence being a cross organisational issue so should take forward in partnership.</li> </ul> <p><b>LAA 19</b> – initial red/amber forecast now on target for green at end of LAA</p> <ul style="list-style-type: none"> <li>• Initial self-assessment challenged by GOEM/national Government</li> <li>• Work is focused around people, places and organisations, and includes building community resilience, safeguarding, faith leadership and intervention with individuals.</li> </ul> <p><b>Safer x 7</b> <b>LAA 20</b> – outside 5% variance for end of LAA</p> <ul style="list-style-type: none"> <li>• Lack of accurate performance data in between bi-annual Place Survey</li> </ul>	<p>PG</p> <p>PG</p> <p>AW/SS?</p>

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	<ul style="list-style-type: none"> <li>• Use of Pointer Panel to update information whilst waiting for Place Survey and results</li> <li>• Interpreting data</li> <li>• Introduction of ASB Local Minimum Service Standards</li> <li>• ASB Strategy Review</li> </ul> <p><b>LAA 21</b> – expectation to meet target at end of LAA</p> <ul style="list-style-type: none"> <li>• Initial thoughts in Quarter 1 and 2 that this target would be amber, however Quarter 3 data shows a move towards hitting green</li> <li>• Complex measure/difficulty in influencing this target</li> <li>• Identified issue to be a small numbers of offenders of no fixed abode – work is ongoing to address homelessness</li> </ul> <p><b>LAA 22</b> – forecast red for end of LAA</p> <ul style="list-style-type: none"> <li>• Defined as Assault Occasioning Actual Bodily Harm rather than Grievous Bodily Harm</li> <li>• Repeat victims showing as PCs</li> <li>• Influence of Restorative Justice – increased reporting</li> <li>• Work on reduction plans and patrol strategies</li> <li>• Night-time economy – long term vision for preventing is challenging</li> <li>• GOEM report following NTE visit to city-centre</li> <li>• Move from aspirational target to tangible target needed.</li> </ul> <p><b>LAA 23</b> – on track to meet target at end of LAA</p> <ul style="list-style-type: none"> <li>• Domestic violence repeat incidents down since opening of Family Justice Centre</li> <li>• Offence is still under reported</li> <li>• Huge achievement for city as a result of true partnership working</li> </ul> <p><b>LAA 24</b> – target expected to be met at end of LAA</p> <ul style="list-style-type: none"> <li>• Rate target per 100,000 population</li> <li>• Initial indications showed this target would not be met however targeted work has resulted in an expected achievement</li> <li>• Issue identified as cooking fires – events have taken place to educate people on safe cooking</li> <li>• Derby Homes working with its tenants and Fire and Rescue Service resulting in lowest number of fires in last quarter</li> <li>• Vehicle fires – showing no real trend although there is often a reduction when scrap metal prices increase.</li> </ul> <p><b>LAA 25</b> – on track to meet target at end of LAA</p> <ul style="list-style-type: none"> <li>• Provisional figure shows first time entrants down by 52%. This is not expected to change.</li> </ul> <p><b>LAA 26</b> – not on track to meet target at end of LAA</p> <ul style="list-style-type: none"> <li>• Annual rate with some quarterly information</li> <li>• Attributable fractions with complex conversion rates</li> <li>• Currently 13% above target</li> <li>• Issues around inclusion of elderly hypertensive patients and cases of cataracts, cancer and heart disease</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Target refresh needed</li> <li>• Investment making treatment fit for purpose</li> <li>• Long-term plan needed, quick fix not possible</li> <li>• Two areas to be tackled               <ul style="list-style-type: none"> <li>- Alcohol Dependency</li> <li>- attributable fractions</li> </ul> </li> <li>• NST visit and headline feedback on improvements although positive work has also been identified</li> <li>• Results from the visit and from the night-time economy show positive way forward.</li> </ul> <p>Sharon Squires informed the Executive Board that she would welcome feedback/comments on LAA performance. The Board approved all key actions outlined.</p>	SSCC Exec Board
7	<p><b>CSP Strategic Plan 2010 – 11 Presentation</b></p> <p>Sharon Squires presented this item to the Executive Board including:</p> <ul style="list-style-type: none"> <li>• Strategic Objectives for 2008 – 11</li> <li>• Strategic Direction</li> <li>• Safer objectives and underpinning issues</li> <li>• Stronger objectives and underpinning issues</li> <li>• New CSP 3 Year Strategic Plan for 2011 – 14 and proposed new structure/format under People/Places.</li> </ul> <p>After a short discussion the Executive Board agreed:</p> <ul style="list-style-type: none"> <li>• The CSP Strategic Plan for 2010 – 11 will be written using the 'People/Places' model with an overarching strategic concept</li> <li>• Prem Singh to send Sharon Squires information on 'Dahlgren and Whitehead' Model.</li> </ul>	SS  PS
8	<p><b>CSP Budget Position 2010 – 11 Report</b></p> <p>Sonia Rafferty presented this item to the Executive Board outlining:</p> <ul style="list-style-type: none"> <li>• Quarter 3 2009 – 10 Financial Position at December 2009               <ul style="list-style-type: none"> <li>- £120k underspend</li> <li>- Extra-ordinary JCG to discuss drug service underspend</li> <li>- discussion regarding carry forwards from 2009 – 10 to mitigate 2010 – 11 pressures</li> </ul> </li> <li>• Budget Position 2010 – 11               <ul style="list-style-type: none"> <li>- work ongoing to achieve balanced net position without negative impact on service delivery</li> <li>- options to mitigate shortfall of £226k</li> </ul> </li> <li>• Dis-establishments of eight posts within CSP.</li> </ul> <p>Key issues discussed included:</p> <ul style="list-style-type: none"> <li>• Clarification that the eight disestablished posts still leave a £226k shortfall for 2010 – 11</li> <li>• FIP funding not included as this goes through CYP</li> <li>• Dis-established posts do not include those in Derby Homes</li> <li>• MAGT shortfall £11k – top slicing funding agreed through School Forum will be used as additional resource.</li> <li>• Using resources in MAGT more effectively following</li> </ul>	

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	review <ul style="list-style-type: none"> <li>Notification of Police contribution to FJC - Alan Goodwin to look into this.</li> </ul>	AG
9	<p><b>Review of Community Cohesion Presentation</b></p> <p>Pop Gill presented this item to the Executive Board including:</p> <ul style="list-style-type: none"> <li>Why the Review was undertaken</li> <li>Methodology</li> <li>Context</li> <li>Findings</li> <li>Challenges</li> <li>Recommendations</li> <li>Summary</li> <li>Recommendations for the Executive Board to take forward.</li> </ul> <p>Key issues discussed included:</p> <ul style="list-style-type: none"> <li>New Communities Strategy – legacy of MIF and how agencies will welcome new communities</li> <li>Accident and Emergency admissions – links with Gill Collinson, NHS Derby City</li> <li>Promoting cohesion agenda and raising awareness/fear v trivialising the agenda</li> <li>Terminology and language – possibility of changing to give a positive message</li> <li>Links to sustainable communities agenda</li> <li>Social cohesion – danger of city becoming more diverse and fragmented.</li> </ul> <p>The Executive Board agreed the next steps are:</p> <ul style="list-style-type: none"> <li>To take to Local Strategic Partnership for discussion</li> <li>Support the recommendations and the way forward outlined in the report.</li> </ul>	AW/SS SS/PG
10	<p><b>Recruitment to Director of CSP Report</b></p> <p>Sharon Squires presented this report to the Board giving an overview of the advantages and disadvantages of recruiting to the Director post both in the interim and permanently. Key issues discussed included:</p> <ul style="list-style-type: none"> <li>Timescales for recruitment including having an ‘acting up’ post to fill the gap</li> <li>Arrangements for strategic direction, decision making, guidance and support until the Director post is filled in an ‘acting up’ capacity</li> <li>Budget and affordability</li> <li>Accountability and Job Description</li> <li>Widely engaging recruitment process and use of specialist agency to support that</li> <li>Attractiveness of role and size of organisation.</li> </ul> <p>The Executive Board agreed:</p> <ul style="list-style-type: none"> <li>To recruit to the Director role on a permanent basis with ‘acting up’ arrangements to fill the gap</li> <li>An ‘Expression of Interest’ for the ‘acting up’ post to be</li> </ul>	AW/AH and Partner Reps

Item	Issue	Action
	distributed through all partners agencies <ul style="list-style-type: none"> <li>• Job Description to be re-visited and recruitment to include all partners.</li> </ul>	All Partners
11	<b>Report of Stronger Communities Strategy Group</b> The Executive Board having read this report prior to the meeting considered and approved the proposals outlined.	
12	<b>Report of Safer Communities Strategy Group</b> The Executive Board having read this report prior to the meeting further endorsed the proposals of the Safer Communities Strategy Group.	
13	<b>Report of Joint Commissioning Group</b> The Executive Board having read this report prior to the meeting further endorsed the proposals of the Joint Commissioning Group.	
14	<b>Review of CSP – verbal report</b> Sharon Squires explained that following the Executive Board session held on 25 January 2010 she wanted to clarify where the CSP Review is currently at. Feedback from partners is still welcome. Sharon also asked the Executive Board for direction in relation to the Neighbourhood Agenda. Adam Wilkinson confirmed that consultation feedback is currently awaited. Once gathered this will be assessed, a report prepared and shared formally with all partners. Adam also informed the meeting that proposed changes to the Neighbourhood Agenda has not yet been included in the re-structure within Derby City Council.	
15	<b>Nottingham Prison Expansion</b> Karen Lloyd, Community Prison Delivery Project Manager from Nottingham Prison, was in attendance to update the Executive Board on progress in relation to changes at the Prison and its expansion. The Executive Board had received and read a report about this prior to the meeting. Karen clarified the percentage of the current prison population from Derby is around 40%. The meeting discussed: <ul style="list-style-type: none"> <li>• Split of prisoners between Derby City and County - approximately 50%</li> <li>• Connection to drugs agenda for Derby – knowing who is in Nottingham Prison, including younger offenders 18 – 21 years. Karen stated she is happy to prepare this information if the Executive Board let her know what format they would like this in - Richard Martin to speak to Kerry Hodges and get back to Karen Lloyd</li> <li>• Numbers of prisoners subject to supervision following release</li> <li>• Socio-economic and health needs of prisoners</li> <li>• Appointment of an Officer to work with prisoners on sentences less than 12 months</li> <li>• Clear message to sentencers about purpose of the community prison and links to the end of the Intensive Alternative to Custody (IAC).</li> </ul>	KL  RM
16	<b>Draft Terms of Reference</b>	

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	<p>Sharon Squires presented the draft Terms of Reference document to the Executive Board explaining the format. The Executive Board agreed this fits in well with the current CSP Review. Sharon added that it will be a useful document for the Home Office Review. Sharon clarified that Neighbourhood Working has not been included in the document.</p> <p>Denise White advised that Derbyshire Probation is now Derbyshire Probation Trust and that her post has changed to Chief Executive. These amendments will be made. Any comments or additional amendments should be passed to Sharon by Friday 19 February.</p>	<p>SS Executive Board</p>
17	<p><b>CSP Conference 23 April</b></p> <p>Sonia Rafferty presented this report to the meeting giving some background information on the CSP's annual conference and the reasons for this now becoming a joint staff and stakeholder event. Judge John Burgess will be attending and speaking at the conference as will Adam Wilkinson. The Leader of the Council, Hilary Jones, will also be in attendance After the speeches the format of the day will be workshops to increase understanding of the CSP. Formal invites will be distributed along with the agenda for the day. Sharon Squires confirmed that all elected members will be invited and that it is now 10 years since the establishment of the Youth Offending Service and the Drug and Alcohol Action Teams. Sonia will keep everyone informed of progress.</p>	<p>SR</p> <p>SR</p>
18	<p><b>Any other business</b></p> <p>Adam Wilkinson invited Executive Board members to come forward with any other business.</p> <p><b>Confidence Pilot</b></p> <p>Sharon Squires returned the Executive Board's attention to Agenda Item 11's Addendum Report. Sharon explained that an initial meeting had taken place to discuss the possibility of a project working with a low confidence neighbourhood to discover the causes of low confidence and ways to improve it. The University of Derby had agreed to lead on this work and will initially undertake a desktop exercise looking at indicators followed by work with local people to ascertain causes.</p> <p><b>Derbyshire Probation</b></p> <p>Denise White informed the Executive Board that Probation takes up its Trust status from 1 April. However the Chair of the Probation Board has resigned and a new Chair is being sought. The successful candidate should be available to work approximately two days per week. A small salary will be paid. An advert for this post will be in the Derby Evening Telegraph over the next week or so. Denise asked members of the Executive Board to let associates know about the vacancy. Denise is happy to take telephone calls from interested parties to discuss requirements of the post.</p>	
19	<p><b>Date, time and venue of next meeting</b></p> <p>Friday 14 May 2010, 9.30am – 12.30pm, Meeting Rooms 1 &amp; 2, 3<sup>rd</sup> Floor, St. Peter's House.</p>	