



**Meeting of Stronger, Safer, Cleaner Communities Executive Board**

**Friday 13 November 2009, 9.30am – 12.30pm**  
**Meeting Rooms 1 & 2, 3<sup>rd</sup> Floor, St. Peter's House**

<b>Present:</b>	Name Adam Wilkinson (Chair) Phil Davies Rachel Gibson Alan Goodwin Jonathan Guest Kim Harper Andy Hough Tony Hurrell (part) Hazel Lymbery Sharon Squires Denise White Peter Wright	Organisation Derby City Council Derby Homes NHS Derby City Derbyshire Police Derby City Council Community Action Derbyshire Police Programme Managers for Derby CSP Derby City Partnership Derby Community Safety Partnership National Probation Service – Derbyshire Her Majesty's Prison Service, Nottingham Prison
<b>Advisors:</b>	Nick Daines Pop Gill Kerry Hodges Suanne Lim Richard Martin Sonia Rafferty Trudy Taylor	Derby Community Safety Partnership Derby Community Safety Partnership Derby Community Safety Partnership Derby Community Safety Partnership Derby Community Safety Partnership Derby Community Safety Partnership Derby Community Safety Partnership Derby Community Safety Partnership, Minute Taker
<b>In Attendance:</b>		

Item	Issue	Action
1	<p><b>Introductions and Apologies</b></p> <p>Andy Hough opened the meeting by welcoming everyone. Andy explained that the agenda was split into two sections for the meeting, specific agenda items, and those for information purposes. There would be a short break during the meeting if time allowed. Andy gave a particular welcome to Peter Wright, Governor of Nottingham Prison.</p> <p>Introductions took place. Apologies had been received from:</p> <p>Kam Basi – Derbyshire Fire and Rescue Service            Jonathan Driffill – Friendship, Care and Housing            Andrew Flack – Derby City Council            Philip Hickson – Derbyshire Police Authority</p>	

Item	Issue	Action
	Prem Singh – NHS Derby City.	
2	<p><b>Late items to be introduced by the Chair</b>  There were two late items:</p> <ul style="list-style-type: none"> <li>• Review of the CSP – Jonathan Guest</li> <li>• Developments at Nottingham Prison.</li> </ul>	
3	<p><b>Declarations of interest</b>  There were no declarations of interest.</p>	
4	<p><b>Confirmation of the minutes of the meeting held on Friday 11 September 2009</b>  The minutes of the meeting held on Friday 11 September 2009 were accepted as a true record.</p>	
5	<p><b>Matters arising from the minutes of the meeting held on Friday 11 September 2009</b>  Matters arising from the minutes of the meeting held on Friday 11 September included:</p> <p><b>Item 6:</b> Five cities working together – Andy Hough explained this issue had been touched on at the last DCP Management Group and at the Neighbourhood Seminar on 9 October. Hazel Lymbery added that structures are developing for the five cities to work in partnership.</p> <p><b>Item 7:</b> Youth Crime Prevention Inspection – feedback from the Inspection has been distributed to the Executive Board. Suanne Lim, Head of Youth Offending, outlined to the Executive Board how the three recommendations have been taken forward, implemented and improvements made.</p> <p><b>Item 8:</b> Performance – Sonia Rafferty confirmed that the information on health effects of unemployment had been passed to Gill Collinson.</p> <p><b>Item 9:</b> Neighbourhood Services – neighbourhood services has been included on the agenda for the meeting today and invites to the seminar on 9 October were distributed to the Board.</p> <p><b>Item 10:</b> Alcohol Agenda – investment of £263k for the alcohol agenda had been confirmed at the last meeting which concluded the first action.</p> <p><b>Item 12:</b> Family Justice Centre – Sharon Squires confirmed that Gill Collinson is looking into the detail of services that could possibly be delivered from the Family Justice Centre. Sharon Squires confirmed she had met with Andrew Flack and he is currently looking into possible areas of service delivery that can be undertaken from the Family Justice Centre.</p> <p><b>Item 15:</b> Nottingham Community Prison – Sharon Squires had invited Peter Wright to attend today’s Executive Board. Peter explained that the Open Day being planned at the Prison may not be the right opportunity for Chief Officers of this Executive Board to attend, and offered a bespoke visit to the Executive Board. Peter suggested that an Executive Board meeting could be held in the Boardroom at the prison with a tour afterwards. The Executive Board agreed with this suggestion. Trudy Taylor to arrange a suitable date.</p> <p>Andy Hough explained that at the last meeting of the Executive Board, members had reflected on the Chair for this group needing</p>	TT

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	<p>to be at Chief Officer level. Andy had taken on the role of Chair in the interim but as he is not considered a Chief Officer in the city, and now that the new Chief Executive for Derby City Council, Adam Wilkinson, is settled into his post, the time has come for Andy to stand down and hand over the Chair to Adam. Andy added that he is willing to remain as Vice-Chair. The Executive Board agreed with this proposal and Adam Wilkinson took the Chair. Adam thanked Andy for his work as Chair in the interim period. Andy Hough was confirmed as Vice-Chair.</p> <p><b>Late Items</b></p> <p><b>Review of the CSP</b></p> <p>Jonathan Guest explained that when Adam Wilkinson arrived in Derby he was set some key objectives, two of these being:</p> <ul style="list-style-type: none"> <li>• Review of Derby City Council and its structures</li> <li>• Review of the relationship with principal partnerships, including the Community Safety Partnership, Derby City Partnership and economic partnerships.</li> </ul> <p>Jonathan Guest is leading on the review of partnerships and working with Sharon Squires and Adam. Jonathan stated that changes will be made; however, this is an opportunity to see how the CSP relates not just to Derby City Council but to its other partners too. Jonathan explained that the organisational review for Derby City Council will conclude in May 2010 and the partnership review will run alongside this with a view to being completed by March 2010. Partners will be fully involved in the process to ensure partnership arrangements are fully integrated.</p> <p>Sharon Squires agreed this was good timing for the CSP review to be undertaken to ensure it is fulfilling its functions with the Home Office Guidelines for CDRPs. Additionally the accountable bodies will be scrutinised to show that they continue to fulfill their role in a way that is comfortable.</p> <p>Tony Hurrell asked if Terms of Reference for the review are available as it would be helpful to him whilst he is reviewing the effectiveness of the Community Cohesion Team on behalf of the CSP and its partners. Jonathan Guest confirmed Terms of Reference are available and he will arrange access to them for accountable bodies and the Executive Board. Tony Hurrell also asked for clarification that the review was focused on Derby City Council's relationship with the CSP. This was confirmed by Jonathan Guest and Adam Wilkinson.</p> <p>Adam Wilkinson added that the CSP has previously been tasked to provide services on behalf of the Local Authority, for example Neighbourhood Working, and that the key driver for this review is to ensure that Derby City Council is effective as a accountable body.</p> <p><b>Developments at Nottingham Prison</b></p> <p>Peter Wright was invited to give an update on the changes to Nottingham prison. This included:</p> <p>Physical Change</p> <ul style="list-style-type: none"> <li>• Increase in number of places from 550 to 1060 by March 2010 with £96m expansion plan</li> </ul>	<p>JG</p>

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	<ul style="list-style-type: none"> <li>• Recruitment within the Ministry of Justices guidelines to bring staffing numbers up to cope with increased prison population</li> <li>• Taking prisoners from Chesterfield and Mansfield as well as Derby and Nottingham</li> <li>• Relationship with service providers</li> <li>• Looking at local accountability and integrated offender management</li> <li>• Facilitating services from the visitors centre including third sector</li> <li>• Interventions for families of prisoners and young people including mentoring</li> <li>• Creating a flat structure and value for money as each prison place for one year costs £28k with the hope this will be reduced to £23k.</li> </ul> <p>Transformation role</p> <ul style="list-style-type: none"> <li>• Becoming responsive to communities</li> <li>• Finding a mechanism to be influenced by agencies</li> <li>• Embracing community targets, for example, teenage pregnancy, smoking</li> <li>• Providing an opportunity for a community partnership to influence strategic direction</li> <li>• To tackle issues such as inconsiderate parking that affects local people when family/friends visit the prison</li> <li>• To be held to account</li> <li>• To assist service providers so they can access offenders free of charge</li> </ul> <p>Key issues discussed included:</p> <ul style="list-style-type: none"> <li>• Welcome local involvement and work with LSP/districts in county</li> <li>• Creation of a new role as Head of Partnerships</li> <li>• Local city and county representation on the Project Board</li> <li>• Focus on link with resettlement of offenders in the community</li> <li>• Tie in with neighbourhood policing</li> <li>• Prison Governor attending this Executive Board takes the subject out of the criminal justice world and puts it with places/impact on people</li> <li>• Establishing links with social housing providers to tackle homelessness.</li> </ul> <p>Adam Wilkinson thanked Peter Wright for his contribution to the meeting.</p>	
6	<p><b>Gangs in Derby</b></p> <p>Andy Hough presented this report to the Executive Board explaining that key challenges include:</p> <ul style="list-style-type: none"> <li>• Managing the impact of press coverage of the murder trial – Andy Hough confirmed this has been completed and managed in partnership</li> <li>• Managing conflict over the next few months with both the</li> </ul>	

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	<p>trial and the anniversary of Kadeem Blackwood's murder – Andy Hough confirmed the anniversary has come and gone with no incidents</p> <ul style="list-style-type: none"> <li>• Sentencing of all convicted defendants on 17 November as intention was proved – Andy Hough informed the Executive Board that the Gangs Community Advisory Group are writing to the trial judge to persuade of the wider impact of the death on the community, for example, the impact on the families of the offenders. Also need to consider impact of press coverage. Andy is meeting Shaun Jepson of the Derby Evening Telegraph to discuss response to sentences and wider impact on community.</li> </ul> <p>Andy also updated on recent incidents, two arrests and victim reprisals.</p> <p>The meeting discussed:</p> <ul style="list-style-type: none"> <li>• Public confidence agenda – PVE/Gangs Steering Group to be asked to review strategic direction</li> <li>• Scrutiny Commission Report – awaiting response from radio exposure</li> <li>• Positive partnership message around this agenda and positive, strong interventions put into place to tackle this issue</li> <li>• Pressure on Multi-Agency Gangs Team re: number of referrals and available resources</li> <li>• Delivery of prevention measures in schools, other educational establishments and in the community and links to prisons and intelligence</li> <li>• Current resources of Gangs Unit <ul style="list-style-type: none"> <li>- 1 x Police Sergeant</li> <li>- 1 x Police Constable</li> <li>- 1 x CSP staff member</li> <li>- Part-time staff from Derby Homes and Fire and Rescue Service</li> <li>- Link Officers with Youth Service, Probation Service, NHS Derby City and Mental Health</li> <li>- mediation service including prison work</li> </ul> </li> <li>• NHS Derby City involved strategically but not operationally</li> <li>• Funding through to March 2010</li> <li>• Model of team – evidence base shows traditional responses are not working therefore need to build capacity of team and a new response to the issue</li> <li>• Links to Operation Redshank</li> <li>• Involvement of third sector and individual work in the community</li> <li>• Presentation at Derby Homes event powerful – staff asked if affected at work, they felt they were not affected but heard much excitement from young people about association with gangs</li> <li>• Cut across all age ranges with each having particular roles, 8-13years/13-18years/18 years plus</li> </ul>	<p>SS</p>

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	<ul style="list-style-type: none"> <li>• Relationship to drugs market</li> <li>• Gangs based mainly on friendship and territory</li> <li>• Accuracy of the film 'One Day'.</li> </ul> <p>The meeting agreed:</p> <ul style="list-style-type: none"> <li>• Sharon Squires to talk to Karen Lloyd at HMP Nottingham about links between prison and gangs.</li> </ul> <p>Adam Wilkinson thanked Andy Hough for this item.</p> <p><b>Local Authority of the Year Award</b></p> <p>Mark Kennell, Crime Prevention Manager, had been invited to join the meeting at this point as he had received an award on behalf of Derby City Council and the Community Safety Partnership for work around alcohol related violent crime which included:</p> <ul style="list-style-type: none"> <li>• Work with licensees including Bar Futures – conflict management/recognising drunk individuals</li> <li>• Taxi Marshall Scheme</li> <li>• Street Pastors.</li> </ul> <p>Mark informed the Executive Board that Derby have been delivering this work for around two years now when other areas, including Nottingham, are only just starting to deliver it. Sharon Squires explained that Mark has driven this work forward and is very passionate about it. The Executive Board endorsed the congratulations that Sharon offered to Mark.</p>	SS
7	<p><b>Neighbourhood Working</b></p> <p>Sharon Squires presented this report to the Executive Board drawing attention to the key findings of the De Montfort University evaluation and the Neighbourhood Seminar held on 9 October 2009. These included:</p> <ul style="list-style-type: none"> <li>• Commitment to neighbourhood working from all partners although variable depending on priorities</li> <li>• Increased participation of local people</li> <li>• Democratic renewal through role of elected members</li> <li>• Joint service delivery through neighbourhood tasking.</li> </ul> <p>It was also agreed that:</p> <ul style="list-style-type: none"> <li>• Achievements are underplayed</li> <li>• There is a unique partner relationship in this area of work.</li> </ul> <p>Sharon added that there is a need to be clear about what Derby is trying to achieve strategically and to address issues such as inequality.</p> <p>Sharon explained that at the seminar there was significant representation from agencies which re-affirms current commitment. Additionally it has become clear that a more responsive and integrated service needs to be built. Sharon outlined the priorities of Neighbourhood Boards which included:</p> <ul style="list-style-type: none"> <li>• Community involvement</li> <li>• Reducing anti-social behaviour</li> <li>• Building a sense of belonging</li> <li>• Improving community facilities and activities for young people</li> <li>• Improving green and open spaces</li> <li>• Tackling parking issues.</li> </ul>	

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	<p>Sharon explained that this is a shift over the last two years with Neighbourhood Boards focusing on a vision for their neighbourhood. Additionally one Board had identified Parenting as an area of improvement.</p> <p>Sharon concluded by informing the Executive Board of the introduction of Street Pride with the possibility of Neighbourhood Working sitting in the new Neighbourhood Services Directorate within Derby City Council. The original model for Neighbourhood Working was developed on the back of a pilot and these changes will have an impact on the current model. However the CSP is engaging with Street Pride to make neighbourhood working 'fit for purpose'.</p> <p>The meeting discussed:</p> <ul style="list-style-type: none"> <li>• Possible need to re-align of Safer Neighbourhood Police Teams</li> <li>• NHS Derby City strategically aligned using neighbourhood working to strategically engage</li> <li>• Bringing services together within Derby City Council re-structure and creation of teams and area managers so there is a generic responsibility – driven by place survey to ensure level of service provision</li> <li>• Exploration of geographic dimension</li> <li>• Boundary designation</li> <li>• Devolved budgets for Forms/Boards to provide empowerment</li> <li>• Addressing satisfaction levels</li> <li>• CSP role regarding neighbourhood and Local Authority</li> <li>• Disengagement</li> <li>• Links with Restorative Justice</li> <li>• Role of voluntary and community sector</li> <li>• Difference in levels of input needed in each neighbourhood</li> <li>• Links to the confidence measure.</li> </ul> <p>Members of the Executive Board indicated their interest in being involved in the review of neighbourhood working. Adam Wilkinson agreed this was important.</p>	
8	<p><b>Community Cohesion/Migration Impact Fund</b></p> <p><b>Migration Impact Fund</b></p> <p>Tony Hurrell presented this report to the Executive Board providing some background information to the MIF bid. Tony reported that Derby's bid has been seen as very strong owing to its partnership work. Tony gave an outline of each of the eight projects that are being delivered through the MIF funding. All SLAs are in place and outputs agreed. Outcomes are also agreed however recording data is an issue as the current level of recording does not go deep enough. Tony added that there is now little likelihood of a second round of funding as initially hoped.</p> <p><b>Review of Community Cohesion Unit</b></p> <p>Pop Gill explained that Tony Hurrell is currently undertaking a review of the Community Cohesion Unit. This is based on its</p>	

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	<p>Strategy and Action Plan and will look at sustainability and achievements. Pop explained that the New Communities Conference held on 28 October was successful and will inform an Action Plan which will be brought back to the Board through the Stronger Communities Strategy Group.</p> <p>Tony Hurrell added that there is a definite link with the gangs agenda and that currently these areas of work feel disjointed. Tony added that it is important to the reputation of the city to develop the public confidence agenda.</p> <p>The meeting discussed:</p> <ul style="list-style-type: none"> <li>• Fragmentation of stronger agendas – gangs/cohesion/neighbourhoods</li> <li>• Interpreter services – enhancing skills and understanding level of interpreter needed</li> <li>• Sustainability of Projects after MIF funding has ceased and Exit Strategies</li> <li>• Investing to save</li> <li>• Independent evaluation of projects to inform sustainability</li> <li>• Outcome focus proving long-term benefits</li> <li>• Data collection issues and developing depth of data</li> <li>• Derby attracting diversity and long-term issues of new communities continuing to arrive in the city</li> <li>• Joining up to support and welcome new communities</li> <li>• Where are the new communities in the city and what does this mean for wards/neighbourhoods?</li> <li>• Social deprivation and Islamophobia</li> <li>• Needs of specific communities, for example, Somali community</li> <li>• Mental health needs</li> <li>• Roma community and fly tipping/environmental issues</li> <li>• Community intelligence</li> <li>• Links to terrorism.</li> </ul> <p>The meeting agreed:</p> <ul style="list-style-type: none"> <li>• Sharon Squires to continue the review of Governance</li> <li>• Tony Hurrell and Denise White to meet to discuss interpreting issues.</li> </ul>	<p>SS TH/DW</p>
9	<p><b>CSP Financial Pressures</b></p> <p>Sonia Rafferty presented this report to the Executive Board. Key issues included:</p> <ul style="list-style-type: none"> <li>• Decline in national and regional funding</li> <li>• Challenges to reach a balanced position at the end of the financial year and anticipated budget pressures</li> <li>• Budget gaps for 2010 - 11 and 2011 - 12</li> <li>• Efficiency savings</li> <li>• Review of commissioned services</li> <li>• Options to relieve financial pressure.</li> </ul> <p>The meeting discussed:</p> <ul style="list-style-type: none"> <li>• Alcohol funding not included owing to only recent confirmation of funding with investment not at anticipated</li> </ul>	

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	<p>level</p> <ul style="list-style-type: none"> <li>• Ongoing development of alcohol funding and Tender with services being commissioned in 2010 to deliver services</li> <li>• Continuing discussions regarding further £2.1m investment</li> <li>• Request for finance meeting with accountable bodies to bring more clarity to next Executive Board meeting as to which services may be cut</li> <li>• Clarity on decrease in funding – Sonia Rafferty confirmed that cash levels have not increased and that some have decreased but this is national and regional contributions rather than local, such as the Area Based Grant</li> <li>• Adam Wilkinson encouraged use of Exit Strategies, alternative funding mechanisms and re-designing service delivery</li> <li>• Rolling 3-year financial planning and links with performance and priorities</li> <li>• Complexity of CSP funding – range of streams pulled together</li> <li>• Ongoing discussions with partners regarding funding gaps</li> <li>• Impact on staff</li> <li>• Impact of closure of Family Justice Centre</li> <li>• Jonathan Guest confirmed there is no assumption that the CSP are requesting a bail out from Derby City Council</li> <li>• Need to see whole picture including cash in kind/secondments</li> <li>• Evidence and intelligence based options always taken to Executive Board who give steer</li> <li>• Certain funding only to be used for specific service delivery, for example, NTA funding for drug treatment</li> <li>• Assessing areas of work on a 1-3 needs basis including Family Justice Centre.</li> </ul> <p>The meeting agreed:</p> <ul style="list-style-type: none"> <li>• To go ahead with the suggested financial meeting between accountable bodies. Trudy Taylor to find a suitable date.</li> <li>• Sonia Rafferty to provide clarity on complexity of funding streams for this meeting.</li> </ul>	<p>TT</p> <p>SR</p>
10	<p><b>Executive Board Strategy Group Reports</b></p> <p>Sharon Squires presented two reports from the Stronger and Safer Strategy Groups to the Executive Board. Sharon explained that the Stronger Strategy Group would like to undertake a piece of work with a partnership approach in one specific disadvantaged area of the city to develop the public confidence agenda and bring the learning back to the Executive Board.</p> <p>The meeting agreed:</p> <ul style="list-style-type: none"> <li>• This will be taken to Derby City Partnership Management Board for discussion and approval.</li> </ul>	<p>SS/HL</p>
11	<p><b>Awards</b></p> <p>Sharon Squires update the Executive Board on recent awards the</p>	

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	<p>CSP had received or been a partner in. This included:</p> <ul style="list-style-type: none"> <li>• Local Authority of the Year Award for tackling Alcohol Related Violent Crime</li> <li>• The Justice Awards <ul style="list-style-type: none"> <li>- Family Justice Centre for partnership working</li> <li>- SOVA Mentoring and Volunteers</li> <li>- Ozbox/Steve Osbaldeston</li> </ul> </li> <li>• Derbyshire Constabulary Community Achievement Award for the Street Pastors</li> <li>• The Justice Awards National People Award – Steve Osbaldeston from Ozbox.</li> </ul> <p>Additionally two applications have been entered in the Innovation Awards which replaces the Beacon Council. The Executive Board congratulated the partnership on these achievements.</p>	
12	<p><b>Governance</b> Sharon Squires explained that she has reviewed Terms of reference and is currently putting together a new governance pack with the same approach that CYP have done for their trust arrangements. This will be distributed once it is complete.</p>	SS
13	<p><b>Strategic Intelligence Assessment Update</b> Laura Follows, Senior Information and Performance Officer, joined the meeting for this item updating the Executive Board on the Strategic Intelligence Assessment. This included:</p> <ul style="list-style-type: none"> <li>• 2009 SIA is the 3-year refresh</li> <li>• It will look at trends, concentrations and risk in relation to crime, anti-social behaviour, perceptions, community tensions and substance misuse in Derby</li> <li>• It aims to assess why trends and changes have occurred</li> <li>• Where possible it aims to identify key drivers, influences and risk factors</li> <li>• The process has begun and <ul style="list-style-type: none"> <li>- initial scanning completed in September, highlighting a number of issues</li> <li>- more detailed analysis carried out on the issues identified</li> <li>- this information will be reviewed and presented at the Expert Panel on 11 December</li> </ul> </li> <li>• Additional evening event for those who cannot attend on 11 December.</li> </ul> <p>Sharon Squires explained that a joint Police/CSP and city/county strategic assessment will take place on 20 November and the city focus will inform this SIA. Additionally the Drugs/Alcohol Needs Assessment on 7 December will also feed into the SIA. A final city event is planned for 11 December. The meeting discussed the next 3-year Strategic Plan and agreed to hold a half day Away Day as a visioning session for this. Trudy Taylor to source a suitable date.</p>	TT
14	<p><b>Family Justice Centre</b> Sonia Rafferty presented this report to the Executive Board. The update included:</p>	

