

Minutes of City Growth Executive Friday 13 November 2009

Present	Graham Bennett Ged Leahy Richard Williams Mark Williamson Councillor Hilary Jones John Cadwallader George Cowcher John Forkin John Beardmore Fiona Church	Chair City Growth Executive - Catch the Vision Consultancy Vice Chair City Growth Executive, Chair of Jobs and Skills Strategic Lead City Growth, Derby City Council Bombardier Derby City Council Derby Cityscape Derbyshire and Nottinghamshire Chamber of Commerce Marketing Derby T4 Sustainability Ltd Univerisity of Derby
Advisors	Alan Smith Jon Hinde	Derby City Council East Midlands Development Agency
In attendance	Rob Salmon Jane Harrison Lisa Stevenson	Derby City Council Derby City Partnership Derby City Partnership – minute taker

Item	Issue	Action
1	To begin	
a	Introductions, apologies and declarations of interest	
	Apologies were received from Jonathan Guest, Keith Burn, Mohammed Sharief and Steve Battlemuch. There were no declarations of interest.	
b	Minutes of 18 September and matters arising not covered in the agenda	
	The minutes from the last meeting were agreed as a true and accurate record. Page 1 – Minutes from the previous meeting and matters arising Jane Harrison and Phil Smith met to discuss the Legacy 2012 project. There is the possibility of the project fitting with the Be Inspiring Project Fund. Page 2 – DCP Co-ordinators Report Jane Harrison and Chris Pook have been working on the City Growth Action Plan. Discussions have taken place with the Funding Co-ordination Team to agree the format and structure of the Plan. Once the structure is agreed the Plan will be referred to the sub groups for input. Page 4 – Making the Most of the public sector investment in the credit crunch At the previous meeting it was agreed that Russell Rigby would send a virtual snapshot of the pilot assessment he is currently working. This has not yet been received. It was agreed that Russell would be contacted again.	Jane/ Chris Pook Jane
2	Strategy and Activity	
a.	Local Development Framework options	
	Rob Salmon, Head of Plans and Policies attended the meeting to provide a presentation of the Derby Core Strategy – Options for Consultation. Rob informed the group that the Core Strategy is the key document for preparing for the Local Development Framework. The document links to the delivery of the	

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	<p>Sustainable Community Strategy and provides a spatial vision for what Derby will be like in 2026.</p> <p>The Core Strategy must conform to national and regional policy and link closely with South Derbyshire & Amber Valley and their Core Strategies.</p> <p>Rob highlighted that 14,000 extra homes will need to be provided within the City and 7,000 outside the City boundary.</p> <p>The consultation will start at the beginning of January and will end March. This activity will be based around an options consultation document and will include stakeholders and partners attending events and workshops. Libraries, posters and exhibitions will also be used for consultation.</p> <p>Rob was asked what type of housing will be required in terms of accommodation. Rob informed the group that the housing needs to be high quality and at a range of densities. The Strategic Housing Market Assessment, which is available on the website, shows affordable needs and size of housing required.</p> <p>John Cadwallader suggested that some neighbourhoods fall short of facilities such as shops and parks and asked how these issues fit in with the Local Development Framework. Rob stated that the Core Strategy will include analysis in terms of place shaping and spatial issues in neighbourhoods, but will also need to take a lead from the Sustainable Community Strategy.</p> <p>John Forkin suggested that the process for consultation is extended to ensure the views of the wider community. John stated that if this didn't happen a classic public sector approach would be taken. John suggested that consultation with large organisations, wealth creators, entrepreneurs and graduate recruits needs to take place in order for the consultation to go beyond the usual suspects. Rob informed John that this could be looked into but much information about perceptions of Derby is already available from sources such as the Place Survey. If anyone in the group is aware of any other sources that are available please contact Rob.</p> <p>Rob was asked why Erewash was included in the 'green belt' area and not part of the Derby Housing Market Area. Rob informed the group that Erewash is included in the Nottingham Housing Market Area by the Regional Plan and will be preparing its own Core Strategy. I</p> <p>John Forkin expressed concern that the Sustainable Community Strategy sits as a broad high level document but doesn't detail what is needed. Rob informed the group that Government guidance identifies the Sustainable Community Strategy as the key local document to guide the Core Strategy as this should provide the longer term Vision for Derby.</p> <p>Mark expressed concern about the empty units on retail parks and stated that Ashfield had 100% take up. He asked how this would fit into the Core Strategy. Rob informed the group that the major retail parks in Derby reflected a planned approach in terms of location and range of permissible goods. Any future retail space development needed to be well co-ordinated in terms of housing and population growth.</p> <p>Rob informed the group that if they have any issues or concerns then they are to contact him, or a member of his team, to discuss these issues further.</p>	<p>ALL</p> <p>ALL</p>
b.	Local Economic Assessment up-date	
	<p>Alan Smith informed the group that the Economic Assessment is being prepared in parallel to the Core Strategy, at a national and regional level. Strategy guidance from the Government has suggested that a Worklessness Assessment needs to be produced and this would link with the Jobs and Skills Group and the Future</p>	

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	<p>Jobs Fund. Alan informed the group that the work is already ahead in terms of requirements.</p> <p>Alan informed the group that Chris Pook has been attending an Action Learning Set where 16 local authorities have met in London to discuss how to undertake the Local Economic Assessment.</p> <p>The State of the City Report includes an economic and well-being chapter and Chris is currently in the process of commenting on this section.</p> <p>Alan informed the group that the Economic Strategy Evidence Base needs to be reviewed and discussions have taken place with Derbyshire County Council on this.</p> <p>Graham stated that closer working with Derbyshire County Council and the Economic Assessment is good. Richard asked if Derby would be involved in a review of the boundary and Hilary responded by stating that a request had gone in but this might be on hold until after the election.</p> <p>John Forkin informed the group that in response to the East Midlands in 2009 Consultation Evidence Base which was discussed at the last meeting, he wrote a letter to emda with suggestions to amend the key challenges for Derby which were:</p> <ol style="list-style-type: none"> 1. Delivery of the city master plan remains a priority in order to contribute to Derby's infrastructure and offer to both residential and commercial interests. £1 billion of further investment will need to be attracted in areas ranging from commercial offices, central city residential, transport and technology, and retail and leisure to successfully deliver the plan. 2. It is essential that Derby retains its high technology economic growth and employment. There is need to increase the skills and aspiration levels of some Derby residents in order to improve their employment chances within this economy. 3. The city, whilst improving its infrastructure, skill base and wealth retention, will need to continue to diversify its economy to include greater numbers of start-ups, financial and service sector, creative industries, and retail and leisure businesses. <p>Graham thanked John for providing the above information and the Executive were supportive of his comments. Alan also informed the group that he was happy with the submission made to emda</p> <p>The group agreed that emda needs to be contacted as no response had been received to the letter.</p>	<p>Jon</p>
<p>c.</p>	<p>IDeA Economic Prosperity Review Feedback</p>	
	<p>Alan Smith reminded the group of the self assessment process currently taking place. The process takes place in three stages:</p> <ol style="list-style-type: none"> 1. Review - structure, processes and mark within three categories 2. Peer Review process - external members of peer groups challenge findings 3. Report - shows strengths and weaknesses and where an action plan can be created. <p>Three focus groups are planned for 8th, 9th and 10th December and members of City Growth and other partners have been invited to attend these workshops.</p> <p>Alan informed the group that one of the economic drivers is raising skills and reducing worklessness and Ged has been asked to prepare a self assessment. Ged expressed concern as he didn't have time to speak to other members of Jobs and Skills and to form a collective view. Alan informed the group that this will be</p>	

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	<p>achieved at the workshops.</p> <p>Action agreed</p> <p>Alan to feedback at the next City Growth Executive Meeting.</p>	Alan
d	Feedback from DCP Away Day	
	<p>Graham informed the group that at the Board Away Day each of the Cities were asked to give key achievements and challenges from the last year. Graham informed the group</p> <p>The key achievements:</p> <ul style="list-style-type: none"> • Receipt of research into future skills needs (Jobs & Skills Group) • Securing funding programmes in lieu of DDEP (Performance & Commissioning Group) • Launch of, and funding allocation for, LightSpeed Derby (Physical Futures Group) <p>The key challenges were:</p> <ul style="list-style-type: none"> • Growing the 16,000 jobs - as found necessary from Jobs & Skills Research - to match demographic changes (Business Growth Group) • Commissioning work to meet needs identified in Strategy, using available funding streams (Performance & Commissioning Group plus all others) • Supporting front line service delivery on less income (cross-cutting for Partnership Board) • Understanding the implications of Derby hosting 182 nationalities - realising opportunities, as well as meeting challenges (cross-cutting for Partnership Board). <p>Discussion agreed that these are important matters to be progressed via Derby City Partnership contribution.</p>	Jane
e	DCP Co-ordinator's report	
	Jane informed the group that this report was generally for information purposes only.	
3	What's been happening?	
a	Derby City Council re-structure update	
	<p>Richard informed the group of the changes currently taking place in Derby City Council. Adam Wilkinson has been working closely with Hilary to decide the shape of the Council to ensure the effective delivery of services. The re-structure will be completed by late 2010.</p> <p>Richard highlighted that Regeneration is an important issue for Adam and therefore this will sit within the Chief Executives Department. Adam will have a direct lead.</p> <p>Hilary informed the group that more information will be available after Christmas and agreed to inform the group at the next City Growth Meeting.</p> <p>Action agreed</p> <p>Hilary and Richard to feedback at the next City Growth Executive Meeting</p>	Hilary/R ichard

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b	Sub group reports	
	<p>Jobs and Skills Group</p> <p>Ged went through the report and highlighted the Future Jobs Fund which is being led by Community Action.</p> <p>Ged informed the group that 2 Sector Development Managers have been recruited and the Skills Development Board has been established.</p> <p>A Project Champion has been selected for each Single Programme project.</p> <p>Ged informed the group that the unemployment rates are flattening out with Derby only having 5%, although this is higher than the UK national average. There has also been an increase in job vacancies, with around 7000 vacancies in September.</p> <p>Physical Futures</p> <p>A report was distributed and Richard highlighted the Lower Derwent Flood Risk Management Strategy which the Environment Agency is reviewing. Derby has 20 potential hotspots. A strategy will be put together by the Environment Agency which will involve a number of workshops and public consultation. Richard asked the group to look out for these workshops during the next month.</p> <p>The infrastructure planning event was also highlighted along with the Homes and Communities Agency Single Conversation project. The government see housing as driving the economy and tackling pollution growth.</p> <p>Business Growth Group</p> <p>George apologised for not supplying a report for the meeting due to the Business Growth Group only meeting 2 days ago.</p> <p>George informed the group that Phil Smith has resigned due to other work commitments. It was thought that the group needed to refresh the business members on the group.</p> <p>Performance and Commissioning</p> <p>Richard highlighted that the Sub Regional Investment Plan has been submitted to emda. Jon informed the group that emda are meeting to discuss this report next week where it will hopefully be approved.</p> <p>Richard highlighted the 7 project specification themes which have been agreed by the Performance and Commissioning for the commissioning framework.</p> <p>Richard also advised the group to watch out for the next call of funding which will go out guided by the project specifications.</p>	
4	Other matters	
a	Supply Chain Expo	
	<p>Graham explained that, at the DCP Board Away Day, Bob Betts, Director of Smith of Derby required material to create a 7 metre long second hand for a clock built from carbon fibre technology. Bob thought that he would have to go to a company across the world, but after research he found a company down the road from Smith of Derby.</p> <p>Graham asked if there was an opportunity to create an inter trade Expo locally or if this is already happening could it be developed further - specifically to strengthen the local supply chains (on which major companies place such reliance)?</p> <p>Mark informed the group that supplier evenings have taken place between local, national and international companies with the latest supplier evening being last</p>	

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	<p>week.</p> <p>George highlighted that the Chamber have an information team who are aware of what companies are available however a lot of people aren't aware of this. The group confirmed that companies need to pull together and share information. The group agreed Mark, George and Ged would meet to discuss how this could be achieved.</p>	<p>Mark/ George/ Ged</p>
b	Third Sector Representation	
	<p>Richard informed the group that a meeting had taken place between Matt Allbones, Clare Labram and himself to discuss the Third Sector support. The group endorsed Matt Allbones or another representative to attend City Growth.</p>	
5	Any other business	
	<p>John Forkin distributed copies of an article from the Financial Times which described the "City of the Future"</p> <p>Graham informed the group that he has agreed to be chair of LightSpeed Derby. Ged would chair the City Growth Executive until the end of March 2010 where the terms of reference would need to be refreshed and representation on the group considered.</p> <p>It was agreed that Graham could act as the City Growth Champion for Lunar 21.</p> <p>The group agreed that Graham would remain on the group at least until the end of March to help maintain stability. Richard thanked Graham for his hard professional work put in as chair of City Growth. Graham responded by saying it had been a privilege working on the group and it had been highly enjoyable. Graham thanked DCP and partners for their support.</p> <p>Agenda items for Friday 19 January were agreed as:</p> <ul style="list-style-type: none"> • IDeA Economic Prosperity Review Feedback • Derby City Council Re-structure Up-date • Closure of Single Programme 	
6	Date and time of next meeting	
	Friday 19 February, 8:30 - 10:30, 7 th Floor, St Peters House.	