

**Minutes of Management Group meeting
21 May 2009**

Present:

Ray Cowlshaw – Chair	Derby City Council	Derby City Council
Jonathan Guest	Derby City Council / City Growth	Derby City Council / City Growth
Rita Silvester	Derby City Council / Children and Young People	Derby City Council / Children and Young People
Helen Osler	Derby City Council / Cultural City	Derby City Council / Cultural City
Don McLure	Derby City Council	Derby City Council
Kim Harper	Derby Council for Voluntary Service	Derby Council for Voluntary Service
Chief Supt Andy Hough	Derbyshire Constabulary	Derbyshire Constabulary
Gavin Thompson	Derbyshire Fire and Rescue Service	Derbyshire Fire and Rescue Service
Andrew Wakeman	NHS Derby City	NHS Derby City

In attendance:

Clare Labram	Derby City Partnership	Derby City Partnership
Rod Wood	Derby City Council	Derby City Council

Item	Issue	Action
1	Introductions	
	Apologies were received from Roger Baddley, Garry Bryant, Andrew Flack, Michael Foote, Hugh Hastie, Bob Kendall, Hazel Lymbery, Andy Thomas and Prem Singh.	
2	Minutes of the meeting on 2 April and matters arising	
	The minutes of the meeting on 2 April were confirmed as a true and accurate record.	
	Item 5 – CAA Self Assessment: the draft self assessment has been submitted to the Audit Commission. Hazel Lymbery has a meeting scheduled to discuss the findings.	
	Item 6 – Third Sector Engagement: Kim Harper informed the group that the mapping exercise has been undertaken and 59 third sector representatives have been identified. Kim mentioned that there is no structure showing DCP cities with sub-groups on the website. Clare Labram will arrange for this to be uploaded onto the website.	Clare Labram
	Item 7 – Funding News: Clare highlighted that Andy Thomas sent an email out on 14 May advising that the recent submission to the Migration Impact Fund application has been considered along with a number of others. The submission is now awaiting response from the regional panel as to whether the bid has been successful, however, we have now received a request for more detail on the delivery and costs. Andy will contact partners once he has received more information.	Andy Thomas
3	LAA Performance Report Outturn 2008/09	
	Clare passed on Alison Eldam's apologies and gave an update on the LAA Performance Report for quarter 4. She explained that there are three indicators in City Growth where updates have not been submitted	

	<p>and one for Cultural City.</p> <p>Areas of strong performance and areas for improvements were noted and it was agreed that three indicators highlighted below will go back to the Performance Support Group to be discussed, as well as educational attainment indicators and the results of the place survey.</p> <ul style="list-style-type: none"> • NI 112 – under 18 conception rate • NI 141 – number of vulnerable people who have achieved independent living • NI 195b – improved street and environmental cleanliness (levels of detritus) <p>It was noted that a ministerial letter had been received on NI 112 – under 18 conception rate. Rita Silvester and Andrew Wakeman are preparing a response to this.</p> <p>Rita noted that the below indicators have been very difficult to achieve as they are both based on a very small number of children:</p> <ul style="list-style-type: none"> • NI 99 – children in care reaching level 4 in English KS2 • NI 101 – children in care achieving 5 A* - C GCSEs or equivalent at KS4 (English & Maths). 	<p>Rita Silvester / Andrew Wakeman</p>
4	Cultural Strategy and Action Plan	
	<p>Helen explained that Cultural City have developed a new Cultural Strategy and Action Plan which will run from April 2009 to March 2011. The main areas of the Action plan are:</p> <ul style="list-style-type: none"> • Improving the range and quality of cultural opportunities and facilities • Contributing to regeneration and prosperity • Celebrating diversity and ensuring participation <p>Helen explained that although Cultural City has just four indicators in the Local Area Agreement for which it is directly responsible, their activity will contribute significantly to a wide range of other indicators.</p> <p>Ray asked Helen to give an update on the former Derby Playhouse now The Derby Theatre. Helen explained that the University of Derby recently bought the lease for the Playhouse and she has had discussions with them to see if Derby Live could manage part of the theatre, which has been agreed.</p> <p>Helen moved on to say that the theatre and back room will be used by the University as a campus for lectures and practical work and the main theatre will be run by Derby Live for a number of activities. The use over 22 weeks has been broken down into:</p> <ul style="list-style-type: none"> • 10 weeks for presented activity • 10 weeks hire for amateur theatrical groups, stand up comedy and conference hire etc • Two week slots for students in June and July for shows • Closed for six weeks in the summer for refurbishment <p>Ray highlighted that this has been a very good outcome and is sure that</p>	

	it will be a great success.	
5	Future Jobs Fund	
	<p>Rod Wood presented a report on The Future Jobs Fund. The fund of around £1 billion is to support the creation of jobs for long term unemployed young people and others who face significant disadvantage on the labour market. The fund aims to create 150,000 jobs and these will be aimed primarily at those on Jobseekers Allowance and at those aged 18- 24 who have been out of work for more than a year.</p> <p>There will be a bidding process with a short timetable and all bids need to be submitted by 30 June 2009.</p> <p>There is a stronger preference for partnership bids and each bid has to meet a set of criteria which was highlighted on the paper circulated.</p> <p>Rod has a meeting scheduled with Ged Leahy – Chair of the Jobs and Skills Group – and some other partners to start to pull together a bid for Derby, which Cabinet will support.</p> <p>Don McLure asked if the bid will be co-ordinated through the partnership. Rod said that it would be very useful for this to be communicated through the partnership.</p> <p>Ray felt that if there is more than one organisation involved Government will be more willing to support the bid.</p> <p>Kim Harper supported this and also felt that the bid would be best co-ordinated through the partnership.</p>	
6	Funding News	
	<p>The report was noted for information. It was highlighted the deadline date for ERDF bidding round has been extended until 14 June.</p> <p>Helen Osler asked if any other projects could be put forward for the Single Programme funding. Clare Labram will follow this up.</p>	Clare Labram
7	Director's report	
	<p>CAA – the CAA self assessment was submitted on 21 April. The initial findings will be presented by Beverley Parker at the DCP Board meeting on 8 June. Dates for the themed discussions have not yet been set but these should start to take place in June / July.</p> <p>Inspiring Derby – Clare mentioned that everyone should have received the Inspiring Derby 2009 programme which includes over 100 events. Clare highlighted the two key events during the week:</p> <ul style="list-style-type: none"> • Sustaining the Vision event – this will take place on Tuesday 23 June from 5pm – 7.30pm. This will launch the Sustainable Community Strategy and highlight achievements and future priorities and offers a speed network opportunity. Clare will be contacting Chairs of DCP cities shortly to discuss their involvement at the event. • Sir Christopher Ball's walk – this will take place on Saturday 27 June and Sir Christopher Ball will walk through Derby finishing at 	Clare Labram

	<p>the University of Derby where there will be a celebratory event. This has been organised by graduate trainees at Rolls-Royce on behalf of DCP.</p>	
9	Any other business	
	<p>Clare explained that Hazel Lymbery had attended the Community Champion Awards where there was a DCP Be Inspiring Award. This was awarded to a 14 year old girl – Annie Mooney – who has been blind since birth but has taught herself to play the piano by listening to the radio. She lives in Alvaston and attends St Benedicts School and won £500 which she donated to the school. This was awarded to her by Councillor Hilary Jones.</p> <p>Ray announced to the group that this would be the last meeting that he will Chair before his retirement on 3 June. A new Chief Executive – Adam Wilkinson – has been appointed and will start on 27 July. Ray notified the group that Adam will eventually take over as Chair as it is an important role for the Chief Executive. In the meantime Ray has asked Jonathan Guest to take up the role. Ray finished by wishing everyone well for the future.</p> <p>On behalf of Management Group Helen Osler thanked Ray and expressed how great he has been to work with over the years and he will be missed.</p>	
10	Date, time and venue of next meeting	
	<p>Thursday 09 July, 3.30pm – 5.30pm, 7th Floor, St Peter's House, Gower Street</p>	