

**Minutes of Management Group meeting  
26 November 2009**

<b>Present:</b>	Kim Harper Hugh Hastie Adam Wilkinson (chair) Andrew Flack Helen Osler Jonathan Guest Hazel Lymbery Sharon Squires Chief Supt Andy Hough Chief Supt Sanita Gamblin Steve Battlemuch Bob Kendall Mike Sandys	Community Action Connexions Derbyshire Derby City Council Derby City Council / Children and Young People Derby City Council / Cultural City Derby City Council / City Growth Derby City Partnership Derby Community Safety Partnership Derbyshire Constabulary Derbyshire Constabulary Government Office for the East Midlands Jobcentre Plus NHS Derby City
<b>In attendance:</b>	Beverly Parker Alison Eldam Phil Smith Laura Price	Audit Commission (item 3) Derby City Council (item 4) P N Smith Consulting (item 5) Derby City Partnership (minutes)

Item	Issue	Action
<b>1</b>	<b>Introductions</b>	
	Apologies were received from Don McLure and Prem Singh.	
<b>2</b>	<b>Minutes of the meeting on 8 October and matters arising</b>	
	The minutes of the meeting on 8 October were confirmed as a true and accurate record.	
	<b>Item 11 - (Neighbourhood Working):</b> Sharon Squires asked if Neighbourhood Working could be included on the agenda in January.	<b>Sharon Squires/ Hazel Lymbery</b>
<b>3</b>	<b>Comprehensive Area Assessment</b>	
	Beverly Parker gave a presentation on the Comprehensive Area Assessment.  Beverley highlighted the national Red and Green flags and urged members to look at these on the website – Oneplace – once it has been launched. Beverley then gave a brief overview of Derby’s assessment.  In six months there is the opportunity to re-visit flags which gives Derby the opportunity to remove any red flags, or to gain green flags. A few of the potential green flags are highlighted below: <ul style="list-style-type: none"> <li>• Childhood obesity</li> <li>• Gangs</li> <li>• Family Justice Centre</li> </ul> Beverley noted that the reporting date has changed to Wednesday 9	

	<p>December and that there are opportunities for local media, which she is happy to help with. She advised members not to use the standard press release but to do their own.</p> <p>Kim Harper asked if there is any matrix in order to make a fair assessment of Derby's position or if there were any plans to make the process systematic as everyone has different views. Beverley explained that they judge good practice as they see it. She explained that we could have a checklist within Derby City Partnership.</p> <p>Beverley recently went to a Strategic Risk seminar which was very useful and encourages members to invite her along to any session's link this in order for her to draw out evidence of what is happening in Derby.</p> <p>Once the report has been posted Adam suggested we do an analysis and come back to discuss in more detail at the February meeting.</p>	
4	<p><b>LAA Refresh and Performance Report Quarter 2 2009/10</b></p>	
	<p>Alison Eldam presented a paper on the LAA Refresh and Performance quarter 2. She explained that in addition to the LAA annual review process there will also be a final opportunity to refresh some of the targets set within the LAA. A refresh process so close to the end of the LAA was originally never scheduled to take place however in light of the economic downturn coupled with changes to some indicator definitions, Government felt it was a necessary process.</p> <p>Alison highlighted the timetable and the indicator targets to be negotiated with GOEM. Consultation will be left to the officers of each target and Government Office, and once the targets have been agreed they will come back to Management Group. The refreshed LAA will be signed off by Full Council on 1 March 2010.</p> <p>Despite indicator targets potentially changing so close to the commencement of the final year of the LAA the performance of these measures will still count towards the overall performance of the LAA and thus the amount of Performance Reward Grant, PRG, we may receive.</p> <p>Alison moved on to update the group on the performance summary 2009/10 quarter 2. Areas of strong performance and areas for improvements were noted and it was agreed that three indicators highlighted below will go back to the Performance Support Group to be discussed:</p> <ul style="list-style-type: none"> <li>• NI 047 – people killed or seriously injured in road traffic accidents</li> <li>• NI 49a – total number of primary fires per 100,000 population</li> <li>• NI 116 – proportion of children in poverty</li> </ul> <p>Alison then highlighted the performance forecasts paper which shows all of the red indicators which are forecasting to miss the target by more than 5% - 34%. We need to identify if there is anything as a partnership that we can do to turn performance around.</p> <p>Adam said that Management Group needs to take more ownership of this and more debate needs to happen around the table. As part of the review that Jonathan is undertaking of the Partnership it was agreed that he would review performance as part of it.</p> <p>It was agreed that more time is needed on this item at future meetings and</p>	<p><b>Jonathan Guest</b></p>

	<p>challenge is needed.</p> <p>Hugh Hastie updated the group on NI 117. The target of 6.9% needs to be achieved, however this is a stretch target and they are in line to hit it. He mentioned that there may be a case for a green flag in six months time.</p>	
<b>5</b>	<b>21<sup>st</sup> Century Legacy</b>	
	<p>Phil Smith from P N Smith Consulting gave a presentation on the 21st Century Legacy and also played a promotional video for the project. The purpose of the presentation is to request funding from the Be Inspiring Fund to support the project.</p> <p>He shared with the Group an opportunity for Derby to engage with the London Olympics to pilot, outside London, the 21st Century Legacy project. Phil played a short video with inspirational stories from Olympians and Para-Olympians to try and challenge young people to establish dreams and goals.</p> <p>The funding requested will be for the school start up grant:</p> <ul style="list-style-type: none"> <li>• 50% subsidy of start up fee</li> <li>• £2,500 per school totaling £40,000</li> <li>• Phased over 2-3 years</li> </ul> <p>The start up costs will cover:</p> <ul style="list-style-type: none"> <li>• Promotion to schools</li> <li>• Project management</li> <li>• Teacher training</li> <li>• Inspirational speaker</li> <li>• Hire of PA system and equipment</li> <li>• Student workbooks</li> <li>• Celebration event</li> </ul> <p>Mike Sandys asked what percentage of the project is aimed at physical activity and what percentage of the project was focusing on skills for coaching on life skills. Phil explained that the project is much broader than just physical activity.</p> <p>Andrew Flack was keen to find out how this project fits in with existing mentoring projects for young people in the city.</p> <p>Kim Harper felt that maybe this project needs to have an application rather than a presentation, and asked if there is an exit strategy in place because if something like this is started it needs to be able to continue.</p> <p>Adam Wilkinson highlighted that this piece of work is the start of something much bigger and asked that a paper with next steps and some options is brought to the next meeting.</p>	<b>Hazel Lymbery</b>
<b>6</b>	<b>Derby City Partnership Week: Review</b>	
	<p>Hazel presented a paper on the Derby City Partnership Week review. The report highlights the main points that came out of the last Management</p>	

	<p>Group meeting in September, and a number of proposals for a way forward.</p> <p>Hazel suggested repeating the Inspiring Derby 2009 format but change the format for 2011. Adam added that the week could be used to consult with local people on priorities for 2011 – 2014 Sustainable Community Strategy.</p> <p>Andrew Flack thought the idea of 'Inspiring Derby Local Heroes' could link into the week and Sharon Squires suggested adding a neighbourhood dimension to Inspiring Derby 2010 led by the Neighbourhood Boards – with elements of option 3 and 5.</p> <p>It was agreed that the above options will go to the Board meeting on 7 December.</p>	
<b>7</b>	<b>Funding News</b>	
	Hazel highlighted the Funding News, noting a number of information items. It was agreed that this item would be emailed round after each meeting.	
<b>8</b>	<b>Directors Report</b>	
	<p><b>Partnership Review</b> – Hazel Lymbery explained that the Terms of Reference has been established and will be discussed at the DCP Board meeting on 7 December. Adam Wilkinson noted that Jonathan Guest is leading on the review.</p> <p><b>Outcome Based Accountability</b> – Hazel highlighted the workshop that is taking place on Thursday 4 February 2010 that will focus on how as a Partnership we capture and measure outcomes for local people and the difference that our services are making, as opposed to measuring outputs.</p> <p><b>IDeA peer review</b> – Hazel reminded the group of the three day peer review of economic prosperity in Derby which is a series of focus groups taking place on 8, 9 and 10 December. She highlighted that a number of partners have not yet responded but encouraged them to get involved.</p>	
<b>9</b>	<b>Any other business</b>	
	Sharon Squires to circulate what has come out of the county based Joint Strategic Intelligence Assessment.	<b>Sharon Squires</b>
<b>10</b>	<b>Date, time and venue of next meeting</b>	
	Thursday 14 January 2010, 7 <sup>th</sup> Floor, St Peter's House from 3.30pm – 5.30pm.	