

**Minutes of Management Group meeting  
2 April 2009**

<b>Present:</b>	Hugh Hastie Ray Cowlshaw – Chair Jonathan Guest Andrew Flack  Don McLure Andy Thomas Kim Harper George Cowcher  Chief Supt Andy Hough Rodger Baddley Mike Sandys	Connexions Derbyshire Ltd Derby City Council Derby City Council / City Growth Derby City Council / Children and Young People Derby City Council Derby Community Safety Partnership Derby Council for Voluntary Service Derbyshire and Nottinghamshire Chamber of Commerce Derbyshire Constabulary Derbyshire Fire and Rescue Service NHS Derby City
<b>Advisors:</b>	Hazel Lymbery	Derby City Partnership
<b>In attendance:</b>	Sue Jacklin Sheila Downey Alison Eldam Gordon Stirling	Derby City Partnership Derby City Council – Item 3 Derby City Council – Item 4 Derby City Council – Item 5

Item	Issue	Action
<b>1</b>	<b>Introductions</b>	
	Apologies were received from Jo Andrew, Garry Bryant, Michael Foote, Helen Osler and Prem Singh.	
<b>2</b>	<b>Minutes of the meeting on 26 February and matters arising</b>	
	The minutes of the meeting on 26 February were confirmed as a true and accurate record.  <b>Child Poverty:</b> Hazel to check with Clare Labram that Lead Officers have nominated appropriate representatives to join the task and finish group.  <b>Item 5 – LAA Performance Report:</b> Alison Eldam explained that there is still some data missing for one indicator for quarter 3.  <b>Item 7 – Employment opportunities for the Pakistani Community:</b> Don informed the group that Tariq Iqbal has been appointed as project manager for this project.	<b>Hazel Lymbery</b>
<b>3</b>	<b>Personalisation agenda presentation</b>	
	Sheila gave a presentation on the personalisation in Adult Social Care. She reminded Management Group of the background, the key drivers and key elements to personalisation. She moved on and explained the implications of this agenda for service users, carers, local authority staff, providers of contracted services, providers of grant assisted services and	

	<p>for the Council generally. Sheila stressed the importance of prevention and well being in this agenda.</p> <p>She explained that within social care there is a new focus on assessing people's needs and for the person to be in control and have a wider range of choices available to them. For a person to determine their own care they will have control of their own budget so that in the future they will know how much their care costs. However there will be limits and parameters in place so the money is spent in the right direction. Sheila explained that the origin of personalisation is from a national agenda and a cross government agreement. This began in January 2009 and authorities will have three years to get to the position where everyone is in control of their own personal budget. The target is to be 100% complete by March 2011 and in Derby it is currently 30% complete. The speed of change is a real challenge but the project has to be made real.</p> <p>Sheila continued by explaining the broker role. Individuals are helped to look at how a difference will be made to them by their budget and are given support in the planning. It is hoped that various methods will be used to tackle issues such as those who fall out of the service and it will involve imaginative work being carried out across the Council and NHS. Safeguarding procedures will be in place and an auditing process to ensure accountability. Sheila explained the various benefits and challenges of the Personalisation agenda.</p> <p>Don McLure asked if this agenda has been allocated by the Government and if so why is there no new money to support this? Sheila explained that there is work going on nationally about eligibility and the nature of carers support package. If someone's request is too expensive and they are not eligible to receive that level of care it cannot be accepted.</p> <p>Mike Sandys felt that this piece of work could be linked with the Pyramid Project as they are a well-being provider. Sheila said that this is on the list of things that needs to be done.</p> <p>Partners noted the implications for joint working that will be required to enable the transformation for adult social care to succeed the link into the current Derby City Partnership agenda.</p>	
<p><b>4</b></p>	<p><b>LPSA 2 Funding Decisions</b></p>	
	<p>Don McLure updated the group on the LPSA 2 Funding. He explained that an initial claim of £2.6million was submitted based on the performance of 10 known targets, this is however expected to rise to a total of £3.3million when performance for the final two targets.</p> <p>Bids were reviewed and prioritised against a set of criteria that was previously agreed by Management Group and Council Cabinet. The bids were then referenced against the criteria and details of bids were shortlisted to receive capital and revenue funding – these are highlighted as an appendix. Management Group were asked to approve the shortlist before the Asset Management Group can notify the successful applicants.</p> <p>Jonathan Guest asked if he could see the appraisal on the Lower Derwent Flood Risk Strategy which was agreed.</p> <p>It was agreed that because Management Group and Council Cabinet</p>	

	agreed the criteria the bids that have been shortlisted should stand but Alison Eldam will pull off the narrative for why bids did not get accepted. The final shortlist will go to Council Cabinet on 3 June for approval.	<b>Alison Eldam</b>
<b>5</b>	<b>CAA: Self Assessment</b>	
	Hazel presented a paper on the Comprehensive Area Assessment. She asked members to consider the draft Self Assessment which needs to be submitted to the Audit Commission on 17 April 2009. <b>Action</b> <b>Comments to be sent to Hazel or Clare by Wednesday 8 April.</b> Hazel reminded the group that the deadline for comments on the background notes is to be submitted to Nick Searle by Thursday 9 April.	<b>All</b>  <b>All</b>
<b>6</b>	<b>Third Sector Engagement</b>	
	Kim Harper presented a report on the Third Sector Support Service. The support service will facilitate a strong and accountable voice for the third sector in Derby particularly in Derby City Partnership, its structures and its partner organisations.  A consistent and transparent process of nomination is being devised to ensure that the most accountable individual can be inducted and participate in DCP and its structures.  Derby CVS are currently undertaking a mapping exercise to identify existing third sector representation in the partnership. Kim explained that a mechanism is being developed for removing serving members that fail to fulfill the established accountability requirements. She said that they have been unsuccessful in appointing a Policy Co-ordinator so both Kim and Matthew Allbones will take on this role and an Administrator has been appointed to support this work.  It was agreed that Management Group will support these developments and Kim would be in touch with members with surveys in order to review the representation.	<b>Kim Harper</b>
<b>7</b>	<b>Funding News</b>	
	The report was circulated electronically before the meeting as agreed at the last Management Group meeting and was noted for information. Andy Thomas explained that he received an email last week about the Migrations Impact Fund of £3.1million regionally. It will be a bidding process and a proposal needs to be with Government Office for 1 May. Management Group were happy for Andy to put the proposal together but because there is not another meeting before the deadline date it will have to be agreed by email. <b>Action</b> <b>Andy Thomas to send the email he received to the DCP team who will circulate it to the Management Group.</b>	<b>Andy Thomas</b>
<b>8</b>	<b>Director's report</b>	
	Hazel explained that at the last Board meeting Andy Humberstone gave a presentation on Supporting People. It was agreed by Management	

	<p>Group that the Supporting People Commissioning Board would report to the Healthy City Executive on the Area Based Grant and that Andy Thomas will become a member of the Supporting People Commissioning Board which would take place with immediate effect.</p> <p>Hazel informed Management Group that Derby City Partnership have got to move out of the 7<sup>th</sup> Floor of St Peter's House in the summer. Management Group members were asked to consider any alternative accommodation that they maybe aware of and to express any view if they would prefer for the DCP team to be located outside of the Council House if accommodation became available. She thanked George for his offer which is actively being looked into.</p> <p>Ray highlighted that it is felt that it is not appropriate for the DCP team to move into the Council House, but with the current financial situation DCP may have to.</p> <p>Andy Thomas felt that the Partnership is strong enough not to be bothered about where they are located.</p>	
<b>9</b>	<b>Any other business</b>	
	There was no other business.	
<b>10</b>	<b>Date, time and venue of next meeting</b>	
	Thursday 21 May, 3.30pm – 5.30pm, 7 <sup>th</sup> Floor, St Peter's House, Gower Street	